

BLAISDON PARISH COUNCIL

Clerk to the Council: Anthony Hughes, 4 Mountain View, Ruardean, Gloucestershire, GL17 9YT
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Minutes of the Parish Council Meeting held in Blaisdon Village Hall, Blaisdon Wednesday 12 June 2019

In attendance: Cllr. Richard Boyles (Chair)
Cllr. Kristi Flint (Vice -Chair)
Cllr. Stuart Gent
Cllr. Stephen Foster
Cllr. Sue Foster

Mr. Tony Hughes Clerk

Also present: District Councillor Simon Phelps

10. Health and Safety Procedure

The attention of those present was drawn to the procedures for evacuation of the premises in the event of an emergency.

11. Declarations of Interest

There were no declarations of interest.

12. Public Forum - Members of the Public

No Members of the Public were present.

District Councillor Simon Phelps informed Members of the Parish Council that Councillor James Bevan had been elected Chair of the District Council and Councillor Clive Elmore as Vice Chair. He also reported the membership of the Cabinet and that he had been appointed as Chair of the Overview and Scrutiny Committee.

13 Minutes – 15 May 2019

RESOLVED

That the minutes of the Annual Meeting held on the 15 May 2019, be approved as a correct record and signed by the Chair.

Matters arising

The availability of training for new Parish Council members in such matters as planning to be pursued – possibility of courses run by the District Council or GAPTC.

The Clerk to check status of records and compile a list for review including a Parish Plan.

14. Clerk' Report and Correspondence

Nothing to report.

15. Financial Update

The Clerk presented a Financial Update report for the months of April and May 2019 which showed an operating balance of 9791.94 as at 31 May 2019 comprised as follows:

Treasurer's Account	£ 8,376.61
Business Account	£ 1,771.03
Total	£ 10,147.64
Less unrepresented cheques: £ 355. 70	
Operating Balance	£ 9791.94

16. Invoices and Payments

The following cheques were authorised and issued

Cheque No.	Amount	Drawn To	Purpose	Authorisation
000491	£10.00	Blaisdon Village Hall	Village Hall Room Hire	Parish Council Meeting 12 June 2019 Minute 15

17. Draft Accounts for the year ended 31 March 2019

The Clerk presented the draft Financial Statements for the year ended 31 March 2019.

RESOLVED

That the draft Financial Statements for the year ended 31 March 2019 be approved and adopted and submitted to the Mrs S Fowler, internal auditor.

18. Annual Governance and Accountability Return 2018/19

Members were given a copy of the questions to be addressed in Section 1 of the Annual Governance Statement 2018/19 in advance a Special Meeting to be held on 26 June 2019.

19. AGAR 2018/19 -Preparations

Members agreed to a special meeting of the Parish Council to be held on 26 June 2019 at 7.30 pm.

At that meeting, having considered answers to Section 1 of the Annual Governance Statement, the results of the internal audit inspection, followed by Section 2 of the Annual Governance Statement (Accounting Statements for 2018/19), Members would be invited to approve a Certificate of Exemption – AGAR 2018/19 Part 2) to be sent to the External Auditor and published on the Parish Council’s web site.

20. Recruitment of Parish Clerk

The Clerk reported that the new Clerk had been unable to attend this meeting but would be attending the special meeting on the 26 June 2019. The Clerk was proposing to meet Mrs Anna Rich to discuss a formal contract of employment and handover arrangements. A start date of the 1 July was proposed for the new Clerk and a handover period during July and August.

21. Parish Council Elections 2 May 2019

The nomination process and timetable were noted.

22. AOB

Reinstatement of bank along highway – Phone Box to Church Lane – Highways Authority to be notified.

23. Dates of meetings.

Special Meeting - Wednesday 26 June 2019 7.30 pm Annual Governance and Accountability Return

Ordinary Meeting (Planning) – Wednesday 10 July 2019 7.30 pm

Meeting commenced: 7.30 p.m.

Meeting finished: 8.15 p.m.

Signed:

Date:2019