

# BLAISDON PARISH COUNCIL

Clerk to the Council: Anthony Hughes, 4 Mountain View, Ruardean, Gloucestershire, GL17 9YT  
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## Minutes of the Annual Parish Council Meeting held in Blaisdon Village Hall, Blaisdon Wednesday 17 May 2017

Those attending: Cllr. Stuart Gent  
Cllr. Richard Boyles  
Cllr. Eve Tonks

Mr. Tony Hughes Clerk

Also present County Councillor Brian Robinson (Observer)

Apologies for Absence Cllr. Sam Spencer  
Cllr. Dave East (Observer)

### 1. Health and Safety Procedure

The attention of those present was drawn to the procedures for evacuation of the premises in the event of an emergency.

### 2. Election of Chair for 2017-18

The Clerk invited nominations for Chair of the Parish Council for the year 2017-18.

Moved by Councillor Tonks, seconded by Councillor Boyles

#### RESOLVED

That Councillor Stuart Gent be elected Chair of the Parish Council for the year 2017-18 until the next Annual Meeting in May 2018.

### 3. Election of Vice-Chair

Moved by Councillor Tonks, seconded by Councillor Gent

#### RESOLVED

That Councillor Richard Boyles be elected Vice Chair of the Parish Council for the year 2017-18 until the next Annual Meeting in May 2018.

#### **4. Completion of Statutory Formalities**

##### **(a) Declarations of Acceptance of Offices of Chair and Vice Chair by Members elected**

Councillor Stuart Gent and Councillor Richard Boyles, having been duly elected, respectively signed their Declarations of Acceptance of office as Chair and Vice Chair of the Parish Council.

##### **(b) Register of Interests**

Members were invited to individually complete their annual Declarations of Interest form.

##### **(c) Declarations of Interests**

There were no declarations of interest for this meeting.

##### **(d) Responsible Financial Officer**

#### **RESOLVED**

That Mr A Hughes, Parish Clerk, be re-appointed the Parish Council's Responsible Financial Officer (RFO) pursuant to Section 151 of the Local Government Act 1972.

#### **7. Public Forum**

##### **(a) Members of the Public**

There were no questions from Members of the Public

##### **(b) County Councillor Brian Robinson**

Councillor Robinson reported the following -

- Proposals to provide funding for new homes in the Forest area involving a mixture of properties for rent, properties for purchase and part ownership
- The County Council's Cabinet had met that day and the Conservative administration now had an overall majority of five.
- The number of schools delivering secondary education in the Forest area was under review
- The possibility of providing dedicated leisure facilities rather than shared facilities was being investigated.

**8. Minutes – 19th April 2017**

**RESOLVED**

That the minutes of the meeting held on the 19th April 2017, be approved as a correct record and signed by the Chair.

**Matter Arising – Drainage report**

Arrangements would be made to circulate the Drainage Report on the results of the Amy survey.

**9. Clerk' Report and Correspondence**

The Clerk reported the following correspondence:

Community Led Housing – noted

Riparian Maintenance – in view of the size and resources of the Parish Council it was considered inappropriate for the Parish Council to consider taking responsibility for the first point of contact in this matter

**10. Finance**

**(a) Statement of Accounts for the Year Ending 31 March 2017**

The Clerk presented the Draft Statement of Accounts for the year ending 31 March 2017 for presentation to the appointed independent auditor.

**RESOLVED**

That the Draft Statement of Accounts for the year ending 31<sup>st</sup> March 2017 be approved and adopted for presentation to the appointed independent Auditor, Mrs Shirley Fowler.

**(b) Financial Report – April 2017**

The Clerk presented a financial report for the month of April 2017 which showed a bank balance of £6629.17 as at 30 April 2017 and an operating balance of 3829.69 taking into account deduction of outstanding cheques of £2799.48.

**(c) Invoices and Payments**

The following cheque was authorised and issued

| <b>Cheque No.</b> | <b>Amount</b> | <b>Drawn To</b>             | <b>Purpose</b>   | <b>Authorisation</b>   |
|-------------------|---------------|-----------------------------|--|--|
| 000468            | £569.00       | Parish Council<br>Web Sites | Web Site design,<br>upload of content,<br>annual hosting fee<br>1 May 2017 to 31 | Parish Council<br>Annual Meeting<br>17 May 2017<br>Minute 10 (c) |

|        |        |   |                        |   |
|--------|--------|---|------------------------|---|
|        |        |   | April 2018             |   |
| 000469 | £50.00 | Blaisdon Village Hall, Jan and Mar 2017 and invoice of 9 Jan 2017 | Village Hall Room Hire | Parish Council Annual Meeting 17 May 2017 Minute 10 (c) |

**12. Dates of Meetings 2017-2018**

The new calendar of Parish Council meeting dates previously agreed and posted on the Parish Council web site were noted.

**13. Any other urgent business**

No further items of urgent business.

Meeting commenced: 7.30 p.m.

Meeting finished: 8.30 p.m.

Signed:.....Chairman. Date:.....2017