

# BLAISDON PARISH COUNCIL

Clerk to the Council: Anthony Hughes, 4 Mountain View, Ruardean, Gloucestershire, GL17 9YT  
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## **Minutes of the Parish Council Meeting held in Blaisdon Village Hall, Blaisdon Wednesday 6 March 2019**

In attendance: Cllr. Richard Boyles  
Cllr. Kevin Baker  
Cllr. Eve Tonks  
  
Mr. Tony Hughes Clerk

Apologies for Absence Cllr. Stuart Gent  
Cllr. Sam Spencer

### **34. Health and Safety Procedure**

The attention of those present was drawn to the procedures for evacuation of the premises in the event of an emergency.

### **35. Public Forum - Members of the Public**

No Members of the Public were present

### **36. Minutes – 19 December 2018**

#### **RESOLVED**

That the minutes of the meeting held on the 19 September 2018, be approved as a correct record and signed by the Chair.

Matter arising

### **37. Clerk' Report and Correspondence**

#### **Pre- Election period including Purdah Guidance for members and officers**

Guidance issued by the Forest of Dean Monitoring Officer noted. For the election on 2 May 2019, Purdah will start on Tuesday 19 March 2019 and will last to the poll closes on 2 May 2019.

#### **Dementia Training and Education Strategy for Gloucestershire**

Forum to be held on 3 June, 11 September and 5 December 2019 – link to information be made on Parish Council web site.

## Community Infrastructure Levy – Position of Forest of Dean District Council

Noted

## Gloucestershire County Council – First Aid Courses

Information to be published on web site

### 38. Financial Update

The Clerk reported that the balance of accounts as of 28 February 2019 was as follows:

Treasurer's Account	£5,845.61
Business Account	£1,770.82
Total	£7,616.43

### 39. Invoices and Payments

The following cheques were authorised and issued

Cheque No.	Amount	Drawn To	Purpose	Authorisation
000484	£30.00	Blaisdon Village Hall	Village Hall Room Hire	Parish Council Meeting 6 March 2019 Minute 39
000485	£50.00	Mrs S Fowler	Audit Fee	Parish Council Meeting 6 March 2019 Minute 39

### 40. Revised Draft Budget 2019/20

The Clerk reported on revisions to the budget following instructions from the last meeting. The Forest of Dean Council had been notified of the recommended precept £2707 unchanged from last year.

#### RESOLVED

- (1) That the revised budget for 2019/20 and the recommended precept of £2707 as notified to the Forest of Dean District Council be approved.

**41. Recruitment of Parish Clerk**

The Clerk presented a job description and job advert for the Post of Clerk based on GAPTC guidelines. Arrangement would be mad for the post to be advertised on the GAPTC web site 11<sup>th</sup> March and the closing date would be 15<sup>th</sup> April 2019. Short adverts would also be placed in the Village Newsletter and Blaisdon Facebook hub signposting to details on the Parish Council’s web site.

**42. Parish Council Elections 2 May 2019**

The nomination process and timetable were noted.

**43. Any Other Urgent Business**

A proposal for the installation of a defibrillator at the Village Hall was considered and a suggestion that the funds relating to this provision be managed through the Parish Council’s accounts. However, having considered the Council’s legal responsibilities in relation to its accounts, the Council considered that such funds should be separately managed, and the Parish Council declined the offer.

**44. Dates of meetings.**

The Clerk would prepare a schedule of meetings for 2019/20 for agreement by the Council.

Meeting commenced: 7.30 p.m.

Meeting finished: 8.00 p.m.

Signed: .....

Date: .....2019