

BLAISDON PARISH COUNCIL

Clerk to the Council: Anthony Hughes, 4 Mountain View, Ruardean, Gloucestershire, GL17 9YT Tel. 01594 541483 E-mail: clerk@blaisdonpc.org.uk www.blaisdonpc.org.uk

To all Members of the Council

You are hereby summoned to attend a meeting of Blaisdon Parish Council for the purpose of transacting the following business.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health and Safety and Human Rights.

ANNUAL PARISH COUNCIL MEETING

**Wednesday 15th 2019 at 7.30 p.m.
Blaisdon Village Hall**

Agenda

1. Welcome and Health and Safety procedure
2. Apologies for Absence
3. Election of Chair for 2019-2020
4. Election of Vice-Chair 2019-2020
5. Completion of statutory formalities:
 - (a) Declarations of Acceptance of Office by Chair and Vice Chair
 - (b) Register of Interests (To be completed by all councillors)
 - (c) Declarations of interests for this meeting
 - (d) Appointment of the Parish Clerk as Responsible Financial Officer
6. Public Forum
 - Members of the Public
7. Approval of minutes of meeting 6 March 2019 and matters arising
8. Clerk's Report and Correspondence
9. Finance
 - (a) Financial update
 - (b) Invoices and payments
 - Community First Trading Limited – Insurance Renewal - £160.65
 - GAPTC Renewal – 1.4.2019 to 31 March 2020 - £75.05
 - PKF Littlejohn LLP - £96.00
 - Parish Council Websites – website hosting- £120
 - (c) Financial Accounts year ending 31 March 2019, audit arrangements, Annual Return – Clerk to report timetable.
 - (d) Appointment of Internal Auditor – Mrs S Fowler
10. Planning Application for consultation (if any)
11. Date of Annual Parish Assembly – 29 May 2019
12. Dates of Meetings - Parish Council meetings

2019 – Wednesdays 7.30 pm 15 May, 29 May (Special meeting following Annual Parish Assembly) 12 June, 10 July (Planning), 14 August, September, 16 October, 13 November (Budget), 11 December (Planning)

2020 – 16 January (Precept), 12 February (Planning), 11 March, 15 April (Annual Parish Assembly followed by Parish Council meeting), 13 May (Annual meeting)

13. Any other urgent business

Tony Hughes, Clerk to the Council