**BLAISDON PARISH COUNCIL**

**Clerk to the Council: Jonathan Martin. Whitecliff House, Newland Street, Coleford, GL16 8NB.**

**Tel. 01594 834345 Email: blaisdonclerk@gmail.com** [**www.blaisdonpc.org.uk**](about:blank)

To all Members of the Council

You are hereby summoned to attend a meeting of Blaisdon Parish Council for the purpose of transacting the following business.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health and Safety and Human Rights.

J. Martin, Clerk to the Council

**ANNUAL MEETING OF THE PARISH COUNCIL**

**Wednesday 16th June 2021 at 7.30 p.m. In Blaisdon Village Hall.**

**Agenda**

1. Welcome and Health and Safety procedure
2. Apologies for absence
3. Declarations of Interest & Public Forum
4. Minutes of Meeting 19th June 2021.
5. To resolve on the dates for public access to the Audit report.
6. To consider the end of year accounts and to begin any tasks necessary towards future improvements. The Clerk shall report back on this.
7. To resolve on the signing of the Annual Governance Statement and the Accounting Statement.
8. To consider the findings of the Audit report and to begin any tasks necessary to its adherence. The Clerk shall report back on this.
9. Planning Applications for Consultation.

* P0981/21/FUL. 1 Oak Tree Cottages, Flaxley, Newnland, Gloucestershire. Addition of a garage and workshop. Demolition of existing outbuilding.

1. Clerk’s Report and Correspondence.
2. To resolve on the review of and confirming the renewal of the Insurance contract with Community insurance for 2021-22.
3. Financial Report

* March 2021.
* April 2021.

1. Invoice(s) for payment.

* £152.62 insurance renewal with Community Insurance.
* £190.00 Clerk’s wages.

Clerk’s expenses:

* £8.95 at 3/6/21 for postage of audit file.
* £0.85 at 3/6/21 for postage of insurance payment.

1. To receive a report on the co-opting of a new Councillor from the Clerk.
2. Any other urgent business.

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| 13. Date and Time of Next Meeting – 17th july 2020 at 7.30 pm  *Jonathan Martin, Clerk to the Council*  *DATED 10/06/2021* |