**BLAISDON PARISH COUNCIL**

**Clerk to the Council: Jonathan Martin. Whitecliff House, Newland Street, Coleford, GL16 8NB.**

**Tel. 01594 834345 Email: blaisdonclerk@gmail.com** **www.blaisdonpc.org.uk**

To all Members of the Council

You are hereby summoned to attend a meeting of Blaisdon Parish Council for the purpose of transacting the following business.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health and Safety and Human Rights.

J. Martin, Clerk to the Council

**ANNUAL MEETING OF THE PARISH COUNCIL**

**Wednesday 14th July 2021 at 7.30 p.m. In Blaisdon Village Hall.**

**Agenda**

1. Welcome and Health and Safety procedure.
2. Apologies for absence.
3. Declarations of Interest & Public Forum.
4. Minutes of Annual General Assembly 1st June 2021 and the Meeting 16th June 2021.
5. To resolve on the appointment of Mrs Nicola Atkinson to the role of Blaisdon Parish Councillor.
6. Planning Applications for Consultation. (none as yet)
7. Clerk’s Report and Correspondence.
8. Clerk to report on the improvements to the Council’s internal financial controls.
9. Update from the Communication group on the Churcham development.
10. To receive a report from the Councillors on the condition of the Council’s notice boards.
11. To resolve on the final notice of unclaimed wages from the previous Clerk, Mr Hughes.
12. Financial Report – April 2021.
13. Invoices for payment.
* Internal Auditor fees for 2021. To Mrs S. Fowler. £50.00
* Clerks wages May 19hrs x £10 = £190.00.
* Clerks wages June 19hrs x £10 = £190.00.
1. Any other urgent business.
2. Date and Time of Next Meeting – 11th August 2021 at 7.30pm.