

BLAISDON PARISH COUNCIL

Clerk to the Council: Jonathan Martin, Whitecliff House, Newland Street, Coleford, Gloucestershire, GL16 8NB, Tel. 01594 834345 E-mail: blaisdonclerk@gmail.com

Minutes of the Parish Council Meeting held at Blaisdon Village Hall. Wednesday 15th September 2021 @ 7.00 pm

In attendance:

Cllr. Richard Boyle (Chairman)
Cllr. Nicola Atkinson
Cllr. Stephen Foster
Cllr. Sue Foster

Mrs Zoe Boyles (Acting Minute taker)

Apologies: Received from County Cllr Phil Robinson, Cllr Student Gent and Jonathan Martin (Clerk). No apologies received from District Cllr Simon Phelps

Public forum: None.

226. Health and Safety Procedure.

The locations of the fire exits were reiterated, and Cllr Atkinson was welcomed as a new Councillor.

227. Declarations of Interest & Public Forum.

None.

228. Minutes of the Meeting 15th July 2021.

Resolved.

The minutes of the meeting held on the 15th July 2021 were approved as a record and signed by the Chairman. One minor change would be required in that name of the member of public in attendance was Cllr Phelps.

229. Planning Applications for Consultation.

- Tan Cottage Blaisdon Longhope. To fell a Cherry Tree. P1477/21/TCA

Resolved.

Councillors has no objections to the above application

230. Clerk's Report and Correspondence.

This item was deferred.

231. Update from the Communication group on the Churcham development.

Steve Foster gave an update from the Communication Group regarding the Churcham development. The new housing should be in proportion to the size of the villages and that housing is needed for younger people in villages. Flood risks also need to be looked into.

232. To receive a report from the Councillors on the condition of the Council's notice boards.

Cllr Sue and Steve Foster gave an update on the village notice boards. They had checked Nottwood Hill, Blaisdon and Flaxley boards. The Nottwood Hill board is the only board the parish council is responsible for. It is in need of re-sealing and so it was agreed that this work should be put out to tender. Flaxley's notice board was in reasonable condition, but Blaisdon notice board needs some repair. It was proposed that the Clerk write to both Flaxley and Blaisdon village hall committees regarding the condition of the notice boards.

233. To resolve on the termination of the Clerk's temporary employment contract and rehire on the new permanent contract. The role now being permanent.

The Blaisdon Parish Clerk's contract of employment was discussed and it was unanimously agreed that Johnathan Martin's temporary employment contract be terminated and he rehired on a new permanent contract. Richard Boyles abstained from the vote because of knowing Jonathan's family. It was discussed as to whether the job needed to be advertised. Richard Boyles said the clerk had contacted GAPTA regarding this and they had advised that it should appear in the published minutes and if no-one else expresses an interest within two weeks then Jonathan can take up the permanent position of clerk to Blaisdon Parish Council.

Upon signing his new contract of employment the clerk's salary will go up. Richard Boyles said during his time as temporary clerk, Jonathan had sorted out all of the banking. Councillors had read and agreed the Clerk's proposed new contract.

234. To begin the organisation for the yearly review of the Standing Orders and Financial regulations.

The organisation of the yearly review of the Standing Orders and Financial regulations was discussed. Richard Boyles said councillor's needed to go through these aspects with the Clerk to ensure all rules and the law are being followed. Nicola Atkinson said she would be happy to take on that responsibility regarding the accounts. It was agreed that this be moved to the next meeting.

235. Financial Report – May, June, July and August 2021.

Invoices for payment.

- **Open Spaces subscription fee for 2021. £45.00**
- **Clerks wages August 19hrs x £10 = £190.00.**
- **Clerk's expenses:**
 - **£6.85 at 26/7/2021 Postage.**
 - **£2.55 at 21/7/2021 Postage.**

Resolved.

Financial Report for May, June, July and August 2021 and the Clerk's expenses were approved.

The previous Clerk to the parish council had still not put forward any paperwork to claim his salary. Richard Boyles said the previous clerk had been contacted a number of times and not responded to any communications. GAPTA had been contacted and advised that due to the lapse in time and lack of response from the previous clerk, the money go back into the parish council accounts. It was agreed unanimously by the parish council that this money go back into the parish council general balance account.

236. Any other urgent business.

Richard Boyles was concerned that the light on the defibrillator on the wall outside Blaisdon Village Hall was showing red, which meant it would not work in an emergency if required. The council did not know if anyone was taking responsibility for the maintenance of the defibrillator. After a discussion it was agreed that Nicola Atkinson would approach the people in the village who acquired the defibrillator and ask about the maintenance of it and see if they would like the parish council to take on the responsibility of its maintenance to ensure it is always in working order in case of emergencies. Richard Boyles mentioned that the defibrillator was a different type to the kind that the Great Western Ambulance Service use and it might be more convenient to have one that is exactly the same as the ambulance service so that on arrival at an emergency the ambulance service can download the patient's data immediately.

Sue Foster mentioned the condition of the path from the village to the church and it was agreed that the clerk should write to Gloucestershire Highways regarding this.

Richard Boyles asked if anyone knew of anything within the village that the parish council might like to give a grant towards. It was mentioned that it might be nice to make the area surrounding the war memorial more attractive with some flowers or shrubs. It was also suggested that perhaps the parish council could give a grant

towards more classes within the village hall like Pilates and Zumba. The Clerk would be tasked to create a flyer which we can then distribute around the village.

237. Date and Time of Next Meeting – 13thOctober 2021 at 7.00pm.

This meeting is provisional dependant on any pressing business.

Meeting commenced: 7.00 p.m. Meeting finished: 8.45 p.m. Signed:

..... Date:2021