

BLAISDON PARISH COUNCIL

Clerk to the Council: Jonathan Martin, Whitecliff House, Newland Street, Coleford, Gloucestershire, GL16 8NB, Tel. 01594 834345 E-mail: blaisdonclerk@gmail.com

**Minutes of the Parish Council Meeting held
at Blaisdon Village Hall. Wednesday 9th
March 2022 @ 7.30 pm**

In attendance:

Cllr. Nicola Atkinson

Cllr. Sue Foster

Cllr. Stephen Foster

Cllr. Stuart Gent

Clerk. Jonathan Martin.

307. Welcome and Health and Safety procedure.

Health and safety advice was given, with the acting Chairman, cllr Sue Foster, raising awareness to the alternative fire exits in the building.

308. Apologies for absence.

The Chairman's apologies, as were Cllr Phelps for absence, were communicated.

Cllr Atkinson had recently texted that she would be slightly late due to traffic issues.

County Cllr Robinson had arrived but due to a scheduling error would not be able to stay. He passed on a brief report for the Clerk to deliver during the forum.

309. Declarations of Interest & Public Forum.

There were none.

Forum.

The Clerk relayed Cllr Robinson's news that the County council had finalised its budget.

310. Minutes of the meeting, 9th February 2022.

Resolved.

Item 5 this would be deferred until Cllr Atkinson arrived.

311. To resolve on the adoption of the defibrillator service.

The Clerk was instructed to examine a folder of related documents to find out the details of the person who installed the defibrillator, so he could be contacted with regard to getting it working, and to service it in the future. This would be a much cheaper option for the time being.

Cllr Atkinson arrived at 7:35.

312. To resolve on the review and adoption of the following policies:

- **Updated Standing Orders.**
- **Updated Financial Regulations.**
- **Local Grants policy.**

Cllr Atkinson gave a report on the review of the new standing orders and Financial regulations. The financial regulations and grants policy were without issue, however, numerous optional parts of the standing orders would need completion. This included topics such as, time to speak, quorum numbers, days of notice for agendas etc. The Clerk was handed a list of these minor additions which would added to the finalised document.

Resolved.

To accept the new standing orders, financial regulations and local grants policy.

313. Clerk's Report and Correspondence.

The Clerk repeated the 3 tender prices for the estimated costs of the repair on the notice board. The lowest price of £70.00 offered by a local builder, a Mr Tony Carlton, was accepted, however this would need to be formalised in writing before works could be commissioned. It was agreed that any additional costs could not exceed £150.00 in total.

According to the Blaisdon Parish Council Risk Assessment, the clerk's tax & NIC contributions need to be reported to the Council & signed off quarterly. The clerk was asked to clarify with GAPTC whether he is required to report to the Council quarterly, if no tax & NIC deductions are made because he is under the tax & NIC thresholds.

314. Update from the Communication group on the District Housing Growth Agenda.

The council would be approached by the District council in order to suggest locations for the new builds. This had not happened yet.

315. Financial Report – February 2022.

The Clerk gave the report and brought attention to the refunding of the previous Clerk who had been inadvertently billed for the Zoom subscription renewal. The payment details for this had also been updated.

316. Invoices for payment.

- **Zoom yearly subscription refund to Mrs Anna Rich, (the previous Parish Clerk) £143.88**
- **Donation to Flaxley Village Hall for repair of their notice board at £100.00**

- Clerk's wages February 19hrs x £10 = 190.00

Resolved.

317. Any other urgent business.

It was reported that there had been good responses for ideas for the upcoming jubilee. Issues of organising the closure of roads and licenses for safety would need further consideration.

318. Date and Time of Next Meeting – 13th April 2022 at 7.00pm.

The Clerk mentioned that the current zoom subscription should be resolved upon if the council wishes to maintain it for the year ahead.

Meeting commenced: 7.30 p.m. Meeting finished: 8.33 p.m. Signed:

..... Date:2022