

**BLAISDON PARISH COUNCIL**

Clerk to the Council: Jonathan Martin, Whitecliff House, Newland Street, Coleford, Gloucestershire, GL16 8NB, Tel. 01594 834345 E-mail: [blaisdonclerk@gmail.com](mailto:blaisdonclerk@gmail.com)

**Minutes of the Parish Council Meeting held  
at Blaisdon Village Hall. Wednesday 13th  
April 2022 @ 7.00 pm**

In attendance:

Cllr. Nicola Atkinson  
Cllr. Sue Foster  
Cllr. Stephen Foster  
Cllr. Stuart Gent  
District Cllr. Simon Phelps  
Clerk. Jonathan Martin.

The meeting is chaired by Cllr Atkinson as the acting Chairman.

**319. Welcome and Health and Safety procedure. Members of the public will be requested to declare if they intend to record the meeting.**

Health and safety advice was given, with emphasis on the meeting being held in the smaller Village Hall room.

**320. Apologies for absence.**

The Chairman's apologies, as were Cllr Robinson's for absence, were communicated.

**321. Declarations of Interest & Public Forum.**

Cllr Gent declared that he had shared a recent conversation with a neighbour over the planning application of Sharon House.

**Forum.**

Cllr Phelps informed the council that work continued on the district plan. Though consultations with parish and town councils had yet to be started.

Highways was reported to re-render the local roads imminently. The clerk would need to contact Highways to inquire as to how this relates to the plans to improve the drainage in the area.

**322. Matters arising from the previous minutes.**

The cost of a new defibrillator and its installation costs would need to be investigated and reported on. The Clerk would approach the local trust again as to which is the

best model to choose in relation to the local ambulance service. Cllr Atkinson would approach Westbury-on-seven parish council for information on how they maintain & service their defibrillator.

Though the Nottwoods hill notice board was now operational, other repair work remained to be achieved. This would include the cleaning or the replacement of the Perspex windows. It was felt that the best option would be to invite the builder to show him personally as to what needs to be done.

The Clerk was asked to provide his current tax code to confirm that Blaisdon Parish Council has no need to deduct tax from his wages.

### **323. Minutes of the meeting, 9<sup>th</sup> March 2022.**

**Resolved.**

### **324. Planning Applications for Consultation.**

- **P0302/22/FUL. Sharon, Blaisdon Lane, Blaisdon, Gloucestershire. Creation of a single storey extension with associated works, internal and external alterations to existing kennel outbuilding to become plant room/storage and internal and external alterations to existing workshop/shed.**
  - a. No objections or comments.
- **P0022/22/DISCON. Tan House, Blaisdon, Longhope, Gloucestershire. Discharge of Condition 04 (timber boarding and roof light details) relating to applications P1783/21/FUL and P1784/21/LBC.**
  - b. The changes have been noted.

**Resolved.**

### **325. To review and resolve on the annual statement of accounts and annual report for the financial year of 2021-22.**

**Resolved.**

### **326. To discuss and resolve on the preparation for the audit of the previous financial year.**

- a. **To resolve on the appointment of a Councillor to carry out the internal checks on finance for the financial year 2021-22.**

Cllr Atkinson volunteered for this task.

**Resolved.**

- b. To resolve on whether the Parish Council should declare itself exempt from the external audit for the financial year 2021-22.

Resolved.

**327. Statutory meetings:**

- a. To agree the date in May 2022 for the AGM of the Parish Council.  
b. To agree the date for the Annual Parish Meeting and consider its format and agenda.

It was agreed in regard to both items a. and b. that the date for the AGM and Annual Parish meeting will be held at the same date of May 18<sup>th</sup>.

**328. Clerk's Report and Correspondence.**

The Clerk's correspondence was addressed in in Item 4.

**329. Update from the Communication group on the District Housing Growth Agenda.**

This item was deferred as there was no progress to report.

**330. Financial Report – March 2022.**

The report was given with no unusual activity to cite.

**331. Invoices for payment.**

- Blaisdon Village Hall Hire at £24.00
- PATA payroll at £12.25 and £7.50.
- GAPTC renewal of subscription at £67.20.
- Mr T. Carlton for repair work of the Nottwood hill Parish Council Notice board at £70.00.
- Clerk's wages March 19hrs x £10 = 190.00.

Resolved.

**332. To resolve to confirm all previous resolutions made by Blaisdon Parish Council over the last 12 months.**

Resolved.

**333. Any other urgent business.**

The Clerk was informed of an excess mud and inadequate surface on the pathway in Blaisdon Lane, from the telephone box to the sign pointing towards the lane leading to the church and to make the necessary inquiries.

**334. Date and Time of Next Meeting – 18<sup>th</sup> May 2022 at 7.00pm.**

Meeting commenced: 7.00 p.m. Meeting finished: 7.49 p.m. Signed:

..... Date: .....2022

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