

**BLAISDON PARISH COUNCIL**

Clerk to the Council: Jonathan Martin, Whitecliff House, Newland Street, Coleford, Gloucestershire, GL16 8NB, Tel. 01594 834345 E-mail: [blaisdonclerk@gmail.com](mailto:blaisdonclerk@gmail.com)

**Minutes of the Parish Council Meeting held  
at Blaisdon Village Hall. Wednesday 15th  
June 2022 @ 7.00 pm**

In attendance:

Cllr. Nicola Atkinson

Cllr. Sue Foster

Cllr. Stuart Gent

District Cllr. Simon Phelps

Clerk. Jonathan Martin.

The meeting is chaired by Councillor Nicola Atkinson as the acting Chairman.

**348. Welcome and Health and Safety procedure. Members of the public will be requested to declare if they intend to record the meeting.**

The health and safety procedures with emphasis given to the local of the fire exits.

**349. Apologies for absence.**

Apologies were received from Councillor Stephen Foster.

**350. Declarations of Interest & Public Forum.**

There were no declarations of interests were made and no members of the public were present.

**351. Minutes of the meetings, Annual Parish Meeting and Annual Assembly 18<sup>th</sup> May 2022.**

There were several discrepancies and minor inaccuracies that would need to be addressed before the minutes could be deemed a fully accurate record of the meetings.

The approval of these minutes would be deferred until next meeting in July.

**352. Matters arising from the previous minutes.**

It was reported that the Council's notice board was now cleaned and the key was made available. The notice board would now be put back into use.

Councillors met with County Councillor Philip Robinson & the Highways Officer on 10/6/22 to discuss the potholes & uneven camber at the start of Velthouse Lane, &

the state of the path in Blaisdon Lane from the telephone box up to the lamppost showing directions to the Church. The Highways Officer said he would consider the improvements that could be made but said due to the cost involved it would need to be done in stages & utilize budget from 2 financial years. He will prepare a report & County Councillor Robinson hopes to discuss the findings at the July meeting.

The drainage/sewage problems were also mentioned, but the Highways Officer confirmed that as nothing untoward had shown up in the previous survey & there had been no complaints from residents, the matter had not been pursued. He said he would look into it further. It was suggested that the Parish Council website could be used to request & collect photos from residents when drainage/sewage incidents occurred so that specific problems can be reported.

The Clerk reported that the request for the map of local styles had been made, but its delivery was delayed due to staff on Gloucestershire County council being on leave.

### **353. Audit:**

**a. To resolve on the approval and signing of the Annual Governance Statement for Blaisdon Parish Council 2021-22.**

Resolved.

**b. To resolve on the approval and signing of the Annual Statement of Accounts for Blaisdon Parish Council 2021-22.**

Resolved.

**c. To resolve on the period of public rights to the accounts of 2021-22 to commence on July 1st 2022.**

Resolved.

**354. To resolve on the recognition of Cllr Boyles' voluntarily suspension of his role as Chairman effective from May 18th 2022 and to authorise his absences for future council meetings as formal leave, for a period of six months.**

Resolved.

The Council clarifies its position that it regards Cllr Boyles to be absent, not having resigned.

**355. To discuss and agree on a response to the Forest of Dean Council's review of districts, places and stations.**

It was agreed from local knowledge that Blaisdon village hall is the local hub for community activity. This includes the use of the hall as a polling station. There is no reason why this should be changed. The Clerk would communicate this view to the relevant parties.

**356. Clerk's Report and Correspondence.**

The Clerk reported that there was not much to mention, other than what had already been reported in the above items.

**357. Financial Report – May 2022.**

The report was given with a minor calculation error to be corrected by the Clerk.

**358. Invoices for payment.**

- Blaisdon Village Hall Grant monies - £700.00
- Clerk Wages – April. 19hrs x £10 = £190.00

Resolved.

**359. To resolve on the increase to the budget of the grant money for 2022-23, the amount to be determined by the Councillors.**

The Clerk reported that £300.00 remained in the current budget for grant money from the original £1000.00.

Resolved.

A further £500.00 would be drawn from the Council's reserves and added to this item in the Budget. This brings the new budget total for grants up to £800.00. The Clerk would re-work the formal budget and publish it.

**360. Any other urgent business.**

The clerk was informed that a pane of glass in the local telephone box had fallen out but was still intact. This would be reported to BT so that the pane could be fixed back into place.

**361. Date and Time of Next Meeting – 13th July 2022 at 7.00 pm****Agreed.**

Meeting commenced: 7.00 p.m. Meeting finished: 7.56 p.m. Signed:

..... Date: .....2022

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